

RESOLUTION NO. 15-108

**RESOLUTION OF THE CITY OF WOODBURY,
WASHINGTON COUNTY, MINNESOTA**

**AUTHORIZATION TO PARTICIPATE IN THE PERFORMANCE
MEASUREMENT PROGRAM ESTABLISHED BY THE STATE OF MINNESOTA
AND THE COUNCIL ON LOCAL RESULTS AND INNOVATION**

WHEREAS, a voluntary performance measurement and reporting program has been established by the State of Minnesota; and

WHEREAS, participation in this program will provide the City of Woodbury with a reimbursement of \$0.14 (fourteen cents) per capita annually; and

WHEREAS, this program is being implemented by the Council on Local Results and Innovation (CLRI) and the Minnesota State Auditor's Office; and

WHEREAS, the CLRI has established a set of performance measures for cities to adopt and report; and


WHEREAS, this set of measures must be formally adopted to meet the requirements set forth by the enacting legislation of this program; and

WHEREAS, the City currently collects all needed data and has given permission by the State Auditor's Office to use the biennial citizen survey to satisfy annual reporting requirements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodbury, that the City has adopted the set of city measures established by the CLRI and that the City will continue to report the results of the performance measures to its citizenry by the end of the year through publication, direct mailing, posting on the city's/county's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

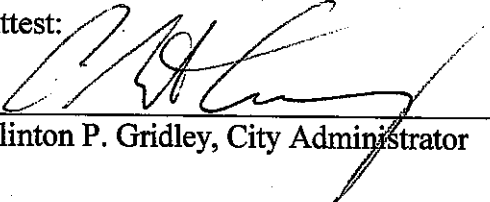
BE IT FURTHER RESOLVED, the City Council of the City of Woodbury will submit to the Office of the State Auditor the actual results of the performance measures adopted by the city.

This Resolution was declared duly passed and adopted and was signed by the Mayor and attested to by the City Administrator on the 10th day of June 2015.



Mary Giuliani Stephens, Mayor

Attest:



Clinton P. Gridley, City Administrator

(SEAL)

STATE OF MINNESOTA)
COUNTY OF WASHINGTON) ss
CITY OF WOODBURY)

I, Kimberlee K. Blaeser, being the duly qualified and acting City Clerk of the City of Woodbury, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing **Council Resolution No. 15-108, "AUTHORIZATION TO PARTICIPATE IN THE PERFORMANCE MEASUREMENT PROGRAM ESTABLISHED BY THE STATE OF MINNESOTA AND THE COUNCIL ON LOCAL RESULTS AND INNOVATION"**, with the original thereof on file in my office, and that the same is a true and complete transcript of the resolution of the City Council of said municipality at a meeting duly called and held on the 10th day of June 2015.

WITNESS my hand and the seal of said City this 24th day of June 2015.



Kimberlee K. Blaeser
City Clerk

(SEAL)

Attachment: Resolution No. 15-108

CITY OF WOODBURY, MINNESOTA
Office of City Administrator

Council Letter No. 15-176

June 10, 2015

TO: The Honorable Mayor and Members of the City Council

FROM: Clinton P. Gridley, City Administrator

SUBJECT: **Authorization to Participate in the Council on Local Results and Innovation's Performance Measurement Program**

SUMMARY

In 2010, the State of Minnesota established a voluntary performance reporting program for cities and counties and also created the Council on Local Results and Innovation (CLRI). The purpose of the program is to provide cities and counties with incentives to develop, track, and report performance data on their critical services. The CLRI was tasked with establishing the set of measures that cities/counties will report to the State in order to meet the requirements for receiving the benefits of the program. The benefits include receiving a reimbursement of \$0.14 (fourteen cents) per capita, not to exceed \$25,000. From 2011 through 2014, the City participated in the State's performance reporting program and received a reimbursement of \$9,600 for participation in 2014.

RECOMMENDATION

Staff recommends Council adopt the attached resolution that would authorize participation in the State's Performance Measurement Program and would adopt the set of measures established by the CLRI.

BUDGET IMPACT

Participation in this program will provide the City with a reimbursement of \$0.14 per capita on an annual basis that would be paid in December of each year. The reimbursement is recorded as an intergovernmental revenue in the General fund.

BACKGROUND

In order to participate in the program, and receive the benefits, the City Council must formally adopt the set of performance measures on an annual basis (see attachment #2). The City of Woodbury has a long standing performance reporting program and already tracks each measure;

therefore, the City will not be required to develop any new measures or procedures to participate in this program. In addition, the City will report on the adopted measures to the State Auditor's Office. The State Auditor's Office has given the City permission to use the data derived from the biennial citizen survey to satisfy annual reporting requirements. Since this is a voluntary program, the City could decide to withdraw its participation in a future year if it no longer agreed with the requirements of the program.

Written By: Jody Brown, Administration Services Director

Approved Through: Clinton P. Gridley, City Administrator

Attachments:

1. Resolution
2. List of measures for cities to adopt

Standard Measures for Cities

Category	#	Measure	Notes:
General	1.	Rating of the overall quality of services provided by your city (survey data, provide year completed and total responses)	Example of responses: excellent, good, fair, poor
	2.	Percent change in the taxable property market value	County assessor's office data
	3.	Citizens' rating of the overall appearance of the city (survey data, provide year completed and total responses)	Example of responses: excellent, good, fair, poor
	4.*	Nuisance code enforcement cases per 1,000 population	(Number of cases / Population) x 1,000 = cases per 1,000 population
	5.*	Number of library visits per 1,000 population	(Number of visits / Population) x 1,000 = visits per 1,000 population
	6.*	Bond rating	Standard & Poor's Ratings Services or Moody's Investor Services
	7.	Citizens' rating of the quality of city recreational programs and facilities (survey data, provide year completed and total responses)	Example of responses: excellent, good, fair, poor
	8.*	Accuracy of post election audit (% of ballots counted accurately)	
	9.	Part I and II Crime Rates	Submit data as reported by the Minnesota Bureau of Criminal Apprehension
	10.*	Part I and II Crime Clearance Rates	Submit data as reported by the Minnesota Bureau of Criminal Apprehension
	11.	Citizens' rating of safety in their community (survey data, provide year completed and total responses)	Example of responses: very safe, somewhat safe, neither safe nor unsafe, somewhat unsafe, very unsafe
Police Services	12.	Average police response time	Average time it takes to respond to top priority calls from dispatch to officer on scene.
	13.	Insurance industry rating of fire services	Insurance Service Office (ISO) Rating. The ISO issues ratings to fire departments throughout the country for the effectiveness of their fire protection services and equipment. ISO analyzes data and then assigns a classification from 1 to 10. Class 1 represents superior property fire protection and Class 10 indicates that the area's fire suppression program does not meet ISO's minimum criteria.
Fire & EMS Services	14.	Citizens' rating of the quality of fire protection services (survey data, provide year completed and total responses)	Example of responses: excellent, good, fair, poor
	15.	Average fire response time	Average time it takes from dispatch to apparatus on scene for calls that are dispatched as a possible fire
Streets	16.*	Fire calls per 1,000 population	(Number of calls / population) x 1,000 = calls per 1,000 population
	17.*	Number of fires with loss resulting in investigation	
	18.*	EMS calls per 1,000 population	(Number of calls / population) x 1,000 = calls per 1,000 population
	19.	Emergency Medical Services average response time	Average time it takes from dispatch to arrival of EMS
	20.	Average city street pavement condition rating	Provide average rating and the rating system program/type. Example, 70 rating on the Pavement Condition Index (PCI).
	21.	Citizens' rating of the road conditions in their city (survey data, provide year completed and total responses)	Example of responses: excellent, good, fair, poor. Alternatively: good condition, mostly good condition, many bad spots
	22.*	Expenditures for road rehabilitation per paved lane mile rehabilitated (jurisdiction only roads)	Total cost for rehabilitations / lane miles rehabilitated
	23.*	Percentage of all jurisdiction lane miles rehabilitated in the year	Lane miles rehabilitated in year / total number of lane miles
	24.*	Average hours to complete road system during snow event	
Water	25.	Citizens' rating of the quality of snowplowing on city streets (survey data, provide year completed and total responses)	Example of responses: excellent, good, fair, poor
	26.	Citizens' rating of the dependability and quality of the city water supply (survey data, provide year completed and total responses)	Example of responses: excellent, good, fair, poor
Sanitary Sewer	27.	Operating cost per 1,000,000 gallons of water pumped/produced	Centrally provided system: (actual operating expense for water utility / (total gallons pumped / 1,000,000)) = cost per million
	28.	Citizens' rating of the dependability and quality of city sanitary sewer service (Provide year completed and total responses)	Example of responses: excellent, good, fair, poor
	29.	Number of sewer blockages on city system per 100 connections	Centrally provided system: (Number of blockages / number of connections) x 100 = blockages per 100 connections

*New or amended measure